



Tinton Falls Recreation Park Permit Application

Borough of Tinton Falls- Recreation Department

556 Tinton Ave, Tinton Falls NJ 07724

(732) 542-3400 ext 253 recreation@tintonfalls.com

Date: ___/___/___

Property Requested: _____

Organization Name: _____ Contact Person: _____

Home Number: _____ Cell Number: _____

Address: _____ Town/State _____

Dates Requested: _____ Days of Week Requested: _____

Time Requested: Start _____ End _____

Type of Activity: _____ Estimated Attendance: _____

Insurance: Submit Proof of \$1,000.000. (One Million) General Liability Insurance with the Borough of Tinton Falls as the Certificate Holder. Name of Insurance

Carrier: _____

PERMIT FEE SCHDEULE

Recreation and Park Facilities:	<u>RESIDENT</u>	<u>NONRESIDENT</u>
Unlighted Athletic Field:		
Youth Game/Practice 2.5 hrs	\$25.00	\$50.00
Adult Game/Practice 2.5 hrs	\$30.00	\$60.00
Lighted Athletic Field:		
Youth Game/Practice 2.5 hrs	\$50.00	\$100.00
Adult Game/Practice 2.5 hrs	\$60.00	\$120.00
Charity Event/Festival 6 hour maximum	\$50.00	\$100.00
For each additional hour	\$10.00	\$20.00
Camp/Instructional Clinic/Business	\$100.00	\$200.00
per field area 6 hour maximum		
Tournament per field per day, till 6:00pm	\$150.00	\$300.00

Comments from Police Department: _____

Comments from Public Works Department: _____

I HAVE READ, UNDERSTAND AND AGREE TO THE TERMS AS STATED

SIGNATURE: _____ DATE: _____

Recreation Department Only: Approved _____ Date: _____ Amt Paid: _____

Check #: _____ Borough Representative Name/Signature: _____

RENTAL RULES & REGULATIONS AGREEMENT

1. The use of facilities and equipment shall be governed by the following rules and regulations. All exceptions must be submitted in writing for approval by the Borough.
2. Use of property shall be limited to that listed on the Facilities Request Form. Property shall not be removed from any premises.
3. Property shall not be used for any purpose which is in conflict with the aims and objectives of the Borough.
4. Availability of facilities and equipment shall be at all times subject to the requirements and activities of the parks and recreation Department. Facilities request forms will not be accepted earlier than six (6) months prior to requested starting use date.
5. Every organization shall sign such contracts and agreements as shall be required by and pay the specified rental charges and fees seven (7) business days prior to the activity.
6. No changes or alterations shall be made to the property without approval by the Department of Recreation who will order the work done. Charges for all alterations shall be added to the basic rental charges, and be the responsibility of the applicant.
7. Whenever an event requires a Recreation employee to be on duty, a fee in addition to the rental charge will be made for such services when a staff person is not ordinarily on duty or if additional work is required for preparation before or cleaning after a rental or for maintenance fees i.e. field lining and set-up changes.
8. The Department of Recreation may require police protection at any event and, if required, the cost shall be paid by the organization using the property.
9. The Department of Recreation may require the assistance of the Department of Public Works, for maintenance, clean-up, trash removal, field set-up, lining etc. at any event and, if required, the cost shall be paid by the organization using the property.
10. Authorization for use of the Recreation facilities is contingent upon the applying organization furnishing a copy of the League Insurance Policy and a Certificate of Insurance naming the Borough of Tinton Falls as Additional Insured, and a letter of acknowledgment from Insurance Agent/Broker. The Certificate shall be in an amount not less than \$1,000,000 combined single limit and include Comprehensive General Liability with the Broad Form Liability endorsement or its equivalent. Failure of the applicant to provide copy of League Insurance Policy and a valid Certificate of Insurance will render the application invalid and prohibit use of the facility .
11. All users should be aware that all Parking regulations are strictly enforced.
12. It is expressly understood and agreed that Persons or Organizations receiving approval of use shall defend, indemnify and save harmless the Borough of Tinton Falls, its employees, agents, volunteers and officials against any and all suits, costs, claims, expenses and judgments resulting from the use of the facilities.
13. All National and State Laws, local ordinances and rules of the local Police and Fire Departments regarding public assemblies must be strictly complied with. The Borough, or its representative, shall at all times have free access to all parts of the facilities, including buildings. The Borough, or its representative, reserves the right to revoke any permit should such action be deemed necessary or desirable and is determined to be in the best interests of the facilities, the Borough, and the public in general.
14. The Recreation facilities and equipment must be left in a condition at least equal to that in which it was found, reasonable wear and tear excluded.
15. Borough Parks are "No Smoking" facilities.
16. The consumption of alcoholic beverages are prohibited within Recreation facilities and properties unless specially permitted by the Borough.
17. No person shall be permitted within a public park while under the influence of intoxicating beverages, drugs or narcotics. No person shall possess or consume alcoholic beverages at any time in any public park, except that a group or organization may apply for and shall have acquired from the Department of Recreation with approval of the Borough Clerk a special permit not later than seven (7) days before the proposed date of use. The fee for this permit shall be ten (\$10.00) dollars. No person under legal age shall possess or consume alcoholic beverages at any time in any public park.