

**NOTICE OF PENDING ORDINANCE**

**ORDINANCE NO. 09-1264**

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Borough Council of the Borough of Tinton Falls, in the County of Monmouth, State of New Jersey, held on February 3, 2009. This Ordinance will be further considered for adoption, after the public hearing is held thereon, at a meeting of the Borough Council to be held on Tuesday, February 17, 2009, in the Municipal Center, 556 Tinton Avenue, Tinton Falls, NJ beginning at 7:30 o'clock P.M., and during the week prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's Office to the members of the general public who shall request the same.

KAREN MOUNT-TAYLOR, BOROUGH CLERK

PLEASE PUBLISH IN FULL ON: FEBRUARY 5, 2009

**AN ORDINANCE OF THE BOROUGH OF TINTON FALLS, COUNTY OF MONMOUTH, STATE OF NEW JERSEY TO ESTABLISH A COMMUNITY ACTIVITIES COMMITTEE**

**WHEREAS**, the Borough of Tinton Falls maintains many community based activities and supports the work of civic and community based volunteers in an effort to enhance the quality of life of its residents, and;

**WHEREAS**, the Borough Council of the Borough of Tinton Falls has received numerous inquiries from private citizens who seek to volunteer and more effectively disseminate information regarding opportunities for volunteer efforts and activities run by the Borough of Tinton Falls and its numerous civic and community organizations, and;

**WHEREAS**, the Borough Council of the Borough of Tinton Falls finds that it would be appropriate and advisable to establish a Community Activities Committee for the purpose of enabling volunteers to assist with the dissemination of information and coordinate volunteer opportunities to enhance the quality of life for residents and visitors to the Borough of Tinton Falls,

**NOW, THEREFORE, BE IT ESTABLISHED** as follows:

1. **Establishment.** There is hereby established a "Community Activities Committee" within the Borough of Tinton Falls, which Committee shall consist of at least five (5) members and four (4) alternates whose terms and powers shall be herein set forth.
  - 1-2. The Committee shall be comprised of the following persons:
    - a. Council Liaison – a Borough Council Member as may be appointed by the Borough Council.
    - b. Borough Representative – a Representative appointed by the Mayor of Tinton Falls or his/her designee.
    - c. Three (3) Individual Resident Members appointed by the Mayor
    - d. Four (4) Alternate Resident Members who will also be appointed by the Mayor.
2. Alternate members will not vote on committee business unless they are serving as an active member due to the absence or vacancy of a regular member position; alternate members shall serve as regular members in order of priority of appointment only upon the vacancy or unavailability of a regular member.

3. **Terms: Council Liaison** – One (1) year term; **Borough Representative** – One (1) year term; Three (3) Public Members – Two (2) two-year terms and One (1) one-year term; **Alternate members:** two (2) year terms for each.

4. **Powers and Duties:** The Community Activities Committee shall serve only as an Advisory Committee and shall serve as an information source for the collection of information on Borough and Community activities and dissemination of information regarding those activities through print, website, electronic and other media. The Committee may also serve as a coordination source for the solicitation of volunteers to address volunteer needs as may be communicated to the committee by various civic and community organizations:

The Committee shall be advisory only and shall not have the power to contract or encumber funds from the Borough of Tinton Falls. All purchasing and funding requests and disbursements shall be accepted or rejected by the Borough Administrator's office in accordance with available municipal funding.

The Committee is further authorized to solicit private, charitable or public donations in currency or in-kind to support Borough-sponsored activities and shall accept or credit all such donations upon the approval of the Borough Administrator subject to all applicable state statutes and Borough ordinances governing same.

5. **Public Meetings.** All meetings shall be held in public and in accordance with the NJ Open Public Meetings Act; The Committee shall maintain and submit to the Administrator and Borough Clerk written summaries of minutes of all meetings held in accordance with that statute. All records used or maintained by the committee or its members shall be subject to the Open Public Records Act of the State of New Jersey.

6. **Officers:** The members of the committee shall annually elect a Chairman, Vice-Chairman and Secretary from regular members at its initial meeting and thereafter at its reorganization meeting in July of each year. The Vice-Chairman shall serve as Chairman in the absence or unavailability of the Chairman. The committee Secretary shall have the responsibility of maintaining minutes of the committees' meetings and the transmission of those minutes and all correspondence of the committee to appropriate Borough officials.

7. **Initial Organization Meeting:** The Committee shall hold its initial organizational meeting within thirty (30) days following the effective date of this Ordinance and/or the appointment of all members, whichever is later, and shall hold such other meetings as they may deem provident and/or as are requested by the Mayor and Council of the Borough of Tinton Falls.

**This Ordinance shall become effective twenty (20) days after it has been adopted and published in accordance with applicable law.**