

# Read Me First

1. The Bid Documents consist of the following (all black and white documents):
  - A set of drawings in 11" by 17" format (22 sheets total).
  - A Project Manual in 8-1/2" by 11" format, containing the Owner's Requirements and Technical Specifications (465 pages total). In order to save paper, consider printing all pages (except forms) as double sided.
2. The Bid Documents and any subsequent Addenda are being issued solely as PDF files to be downloaded from the Borough's website. It is the prospective bidders' responsibility to download and print the bid documents and any subsequent addenda. To insure proper printing, use only Adobe Acrobat to read and print the documents.
3. A Walkthrough Meeting for prospective bidders will be held on Wednesday, July 6, 2011 at 10:00 AM EDT (promptly) at the project site.
4. An alternate or follow-up visit to the site is also possible on Monday, July 11, 2011 between the hours of 9:00 AM and 11:00 AM EDT.
5. Questions must be submitted in writing via facsimile (Attention: Michael Calafati, AIA; fax 609-393-4333). Questions may not be submitted later than 4:00 pm on Monday, July 11, 2011 at 4:00 PM EDT.
6. It is the bidder's responsibility to check the Borough's website periodically during the bid period for the issuance of Addenda.
7. The Borough of Tinton Falls will open and read Bids at the Borough of Tinton Falls, 556 Tinton Ave., Tinton Falls, NJ 07724 at 11:00 AM EDT on Thursday, July 21, 2011 (Attention DARRIEL R. ANDERSON, RPPO, QPA, Purchasing Agent).