



Borough of Tinton Falls
 Registrar of Vital Statistics
 556 Tinton Avenue, Tinton Falls, NJ 07724
 732-542-3400 x 252 or 210

**Request form for a
 Certified Copy of a Birth Certificate**

Price: \$10.00 each copy

You **MUST** know the following information:

Exact name on record: _____

Exact place where the birth event occurred: _____

Exact date the birth occurred (month, day, year) _____

Mother's **MAIDEN** name: _____

Father's name (if recorded): _____

Your *relationship to the name on birth record: _____

*** PROOF OF RELATIONSHIP IS REQUIRED ***

(Self, Mother, Father, Spouse, Child, Sibling, Funeral Director, Legal Guardian, Legal Representative)

Reason for certified copy: _____

Number of copies requested: _____ Phone No.: _____

Your name and address: _____

Signature: _____

NOTE: ID is required to obtain vital records. Such as valid Drivers License (photo or non-photo) with current address and signature. Other forms of ID would be County ID, Valid School ID, Valid Passport Board of Social Services ID and proof of address. If you have no ID you can have an immediate relative request the record on your behalf. That would be either mother, father, sister, brother (over the age of 18 with the ID stated above and a valid/current birth certificate, with parents names on it. Any guardian of minor child must submit court documents of guardianship along with the ID stated above.

******* FOR BOROUGH USE ONLY *******

Date: _____ Paid: Cash or Check: _____ Amount: \$ _____

Registrar/Deputy Initials: _____ Certificate Numbers: _____