

RAFFLE & BINGO

Borough of Tinton Falls

LICENSE APPLICATION PROCEDURES



Application

1. Please complete four (4) Raffle/Bingo applications per event. (providing original signatures of officers & members in charge with notary and raised seal on **all 4 copies**)
2. Show original valid Identification/registration card Issued by the **Legalized Games of Chance Control Commission**. Please make sure that the date of your raffle is not after the expiration date on your registration certificate. If it is, we are unable to issue your license until after you have renewed your registration in accordance with games of chance regulations. If you need to renew early to accommodate your function, You must contact Games Of Chance At (973) 273-8000.
3. Submit four (4) copies of sample ticket. (**OFF PREMISE MERCHANDISE & 50/50 RAFFLES ONLY**)
4. The application and applicable fees are forwarded to the Legalized Games of Chance Control Commission (LGCCC) for approval.
5. Licenses will be issued **approximately 15 calendar days** unless it has been rejected by the LGCCC, pursuant to N.J.A.C. 13:47-4.3

Upon completion of a Raffle or Bingo the reports of operations shall be sent to the LGCCC no later than the 15th day of the calendar month immediately following the calendar month in which the Bingo/Raffle was held. A copy of this report should be sent to the Borough as well.

SCHEDULE OF FEES:

On Premise 50/50 Raffle: *On premise is defined as: Tickets are only sold at the time and the place of the drawing and winner must be present.* \$20.00 check made payable to the Borough of Tinton Falls. No fees should be submitted to the LGCCC since the applicant cannot determine if the value of the prize(s) exceeds \$400.00. If the proceeds exceed \$400.00 please submit a check to the LGCCC in the amount of \$20.00 for each day on which a drawing(s) is to be conducted under the license.

On Premise Merchandise Raffle: If the value of the prize should exceed \$400 or more it requires a per day or per event \$20.00 check made payable to the Borough of Tinton Falls and a \$20.00 check made payable to the Legalized Games of Chance Control Commission (LGCCC).

Off Premise 50/50 Raffle: *Off premise is defined as: Tickets sold in advance of the drawing and winners need not be present to win.* This requires a \$20.00 check made payable to the Borough of Tinton Falls and a \$20.00 check made payable to the LGCCC. If the retail value of the prize(s) awarded exceeds \$1,000.00 an additional \$20.00 per thousand or part thereof, is to be paid upon filing the reports of operations. (Example: If value is \$2,101.00, a check for \$60.00 would be required.) For a 50/50 Raffle, \$20.00 checks are required for filing and then once the Raffle has been conducted, additional checks must be forwarded based on the proceeds.

SAMPLE TICKET REQUIRED

Off Premise Merchandise Raffle: Requires a \$20.00 check made payable to the Borough of Tinton Falls and a \$20.00 check made payable to the LGCCC. If the **RETAIL** value of the prize(awarded exceeds \$1,000.00, an additional \$20.00 for each \$1,000.00 or part thereof, is to be paid to the Borough of Tinton Falls and the LGCCC upon submission of application. **SAMPLE TICKET REQUIRED**

Instant Raffles: Requires a check for \$20.00 payable to the Borough of Tinton Falls and a check for \$20.00 payable to the LGCCC for each day on which the instant raffle tickets are sold or offered for sale. For a one (1) year license a check of \$750.00 is payable to the Borough of Tinton Falls and another check of \$750.00 should be made payable to the LGCCC upon submission of application.

Bingo: Requires a check for \$20.00 payable to the Borough of Tinton Falls and an additional check for \$20.00 payable to the LGCCC **PER BINGO DATE.**

PLEASE MAKE SURE ALL INFORMATION IS SUBMITTED IN A TIMELY MANNER IN ORDER TO FACILITATE YOUR LICENSE!

APPLICATION MUST BE SUBMITTED AT LEAST THREE WEEKS PRIOR TO THE EVENT.

Continued on back

Borough of Tinton Falls

PLEASE MAKE SURE ALL
INFORMATION IS SUBMITTED
IN A TIMELY MANNER IN ORDER
TO FACILITATE YOUR LICENSE!

APPLICATIONS NOT RECEIVED IN
THE TIME REQUESTED
WILL NOT BE PROCESSED!

**LEGALIZED GAMES OF CHANCE
CONTROL COMMISSION
CAN BE REACHED AT
(973) 273-8000**

Carnival Games or Wheel: & Non Draw Wheel : Requires a \$20.00 check payable to the Borough of Tinton Falls and a \$20.00 check payable to the LGCCC for each game or wheel held on any one day, or any series of consecutive days *not exceeding 6 at one location.*



Special Door Prize Raffle: Requires **NO FEE** and **NO LICENSE**, the merchandise can be donated or purchased and has a retail value of \$200.00 or less .
NOTE: Can be conducted with other raffles.

Calendar Raffle: RAFFLE 1 MONTH MINIMUM Requires a \$20.00 check payable to the Borough of Tinton Falls and a \$20.00 check payable to the LGCCC. If the retail value of prizes awarded exceeds \$1,000.00, checks must include additional fees in the amount of \$20.00 for each \$1,000.00 or part thereof over the initial \$1,000.00.

Golf Hole-In-One: Fees determined by Prizes.

Armchair Race: Requires a \$50.00 check payable to the Borough of Tinton Falls and an additional 50.00 check payable to the LGCCC (per licensed day of operation)
No Money Prizes– Merchandise /Gift Cards and Form 13 submitted with application.

Casino Nights or Texas Hold'EM :Requires a check for \$100.00 payable to the Borough of Tinton Falls and a \$100.00 check payable to the LGCCC (per occasion)
No Money Prizes.-Merchandise/Gift Cards and Form 13 submitted with application.

**ANY QUESTIONS REGARDING RAFFLES AND BINGOS CONTACT THE
OFFICE OF THE BOROUGH CLERK AT 732 542-3400 x 260**

We're on the Web! www.tintonfalls.com



Tinton Falls
NEW JERSEY



When deciding on prize items to raffle, either by themselves or in your gift baskets, please keep in mind the following prohibited prizes.

N.J.A.C. **13:47-6.20** (2013)

§ 13:47-6.20 Prohibited prizes

(a) No licensee shall offer or award any prize consisting of:

real estate or any interest therein,
bonds,
shares of stock,
securities or evidences of indebtedness,
weapons,
live animals (except a gift certificate redeemable for live, edible seafood),
foreign or domestic coins (except collector pieces or sets that are marketed as such and are clearly not intended for use as legal tender),
tobacco products,
motor vehicle leases,
or any merchandise refundable in any of the foregoing or as money or cash. (i.e. debit cards)

(b) A prize consisting of cash or money shall not be offered or awarded except in the case of:

1. A raffle conducted by drawing with the prize(s) equaling 50 percent of the amount received for all tickets or rights to participate;
2. A calendar raffle with the maximum prize amount not to exceed \$ 25,000, held, operated, and conducted pursuant to [N.J.A.C. 13:47-8](#);
3. An instant raffle game having a maximum prize amount of \$ 1,500 for any one ticket, held, operated, and conducted pursuant to [N.J.A.C. 13:47-8](#);
4. Any bingo game(s) held, operated and conducted in accordance with the provisions of this chapter and the Bingo Licensing Law, [N.J.S.A. 5:8-24](#) et seq.; or
5. Big six wheels and horse race wheels conducted in accordance with the provisions set forth in [N.J.A.C. 13:47-8](#).

HISTORY:

Recodified from [N.J.A.C. 13:47-6.19](#) and amended by R.1998 d.428, effective August 17, 1998.

See: [30 N.J.R. 978\(a\)](#), [30 N.J.R. 3062\(a\)](#).

Rewrote (a); and in (b), added new 2 and 3 and recodified former 2 and 3 as 4 and 5. Former [N.J.A.C. 13:47-6.20](#), Conduct by unaffiliated organizations, was recodified to [N.J.A.C. 13:47-6.21](#).

Amended by R.2002 d.258, effective August 5, 2002.

See: [34 N.J.R. 986\(a\)](#), [34 N.J.R. 2864\(a\)](#).

In (a), inserted "(except a gift certificate redeemable for live, edible seafood)".

Amended by R.2006 d.301, effective August 21, 2006.

See: [37 N.J.R. 3028\(a\)](#), [38 N.J.R. 3309\(b\)](#).

In (a), deleted "alcoholic beverages" following "seafood" and inserted a comma following "legal tender)".

Amended by R.2012 d.199, effective December 17, 2012.

See: [44 N.J.R. 2040\(a\)](#), [44 N.J.R. 3074\(b\)](#).

In (b)3, substituted "\$ 1,500.00" for "\$ 500.00".

Sample Ticket

Off Premises Raffle Awarding Cash

N.J.A.C. 13:47-8.8

Stub	Ticket
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Name</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Address</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">NJ LGCCC Identification#</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">City</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">State</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Telephone Number</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">ZIP code</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="border-top: 1px solid black; margin-top: 10px; text-align: center;">Ticket #</div>	<div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">NJ LGCCC Identification #</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="text-align: center; margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <p>Name of Organization</p> </div> <div style="text-align: center; margin-bottom: 10px;"> <p>50/50</p> <p>This is a 50/50 cash raffle and the winner will receive 50% of the amount received for all tickets or rights to participate</p> </div> <div style="text-align: center; margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <p>Location of Drawing</p> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Date of Drawing</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Time of Drawing</div> </div> <div style="text-align: center; margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <p>Purpose to which entire proceeds will be devoted "No substitution of the offered prize may be made."</p> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Price of Ticket</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Ticket #</div> </div>

This illustration is provided for your convenience. While the form of the ticket may vary, the information listed above must be contained on your printed ticket. If you require assistance with your ticket, please contact the office of Legalized Games of Chance Control Commission at (973) 273-8000. This sample ticket must be attached to the Application for Municipal Raffle License and submitted to the municipality.

Sample Ticket

Off Premises Merchandise Raffle

N.J.A.C. 13:47-8.7

Stub	Ticket
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Name</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Address</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">NJ LGCCC Identification#</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">City</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Telephone Number</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">State</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">ZIP code</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="border-top: 1px solid black; margin-top: 10px; text-align: center;">Ticket #</div>	<div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">NJ LGCCC Identification #</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Municipal RL #</div> </div> <div style="border-bottom: 1px solid black; text-align: center; margin-bottom: 10px;">Name of Organization</div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black;"></div> <div style="width: 45%; border-bottom: 1px solid black;"></div> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">List of Prizes</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Retail Values</div> </div> <div style="border-bottom: 1px solid black; text-align: center; margin-bottom: 10px;">Location of Drawing</div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Date of Drawing</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Time of Drawing</div> </div> <div style="text-align: center; margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 80%; margin: 0 auto;"></div> <p style="margin: 0;">Purpose to which entire proceeds will be devoted "No substitution of the offered prize may be made and no cash will be given in lieu of the prize."</p> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Price of Ticket</div> <div style="width: 45%; border-bottom: 1px solid black; text-align: center;">Ticket #</div> </div>

This illustration is provided for your convenience. While the form of the ticket may vary, the information listed above must be contained on your printed ticket. If you require assistance with your ticket, please contact the office of Legalized Games of Chance Control Commission at (973) 273-8000. This sample ticket must be attached to the Application for Municipal Raffle License and submitted to the municipality.

N.J.A.C. 13:47-8.8 Contents of ticket; off-premises raffle awarding cash or money as a prize

(a) When tickets are sold for an off-premises raffle awarding cash or money as a prize, each ticket shall contain at least the following information:

1. Name and identification number of the qualified organization and number of the license issued for the occasion;
2. Place where the occasion will be held and the date and time thereof;
3. The statement: "This is a 50/50 cash raffle and the winner will receive 50 percent of the amount received for all tickets or rights to participate";
4. If the prize pool is to be divided among multiple winners, the ticket must indicate the percentage of the prize pool that each winner will receive;
5. The number of the ticket;
6. The price of the ticket;
7. The purpose to which the entire net proceeds will be devoted;
8. The statement: "No substitution of the offered prize may be made and no cash will be given in lieu of the prize."

(b) The presence of the holder of the ticket shall not be required in order to win unless the ticket bears the statement: "NOT VALID UNLESS HOLDER IS PRESENT AT THE DRAWING."

(c) The stub of each ticket shall bear the name and address of the holder, the number of the ticket, the raffle license issued for the occasion and the identification number of the licensed organization.

(d) All information required by (a), (b) and (c) above shall be clearly and conspicuously set forth on the face of the ticket.