

# **WELCOME**

**to a meeting of the**

## **TINTON FALLS**

### **BOROUGH COUNCIL**

**JOHN MANGINELLI, COUNCIL PRESIDENT**  
**RISA CLAY, DEPUTY COUNCIL PRESIDENT**  
**TRACY BUCKLEY, COUNCILMEMBER**  
**DR. LAWRENCE DOBRIN, COUNCILMEMBER**  
**MICHAEL NESCI, COUNCILMEMBER**

Michelle Hutchinson, Borough Clerk (Ext. 260)  
(732) 542-3400

Welcome to a meeting of the Tinton Falls Borough Council. All meetings of the Council are open to the public with the exception of closed sessions.

#### **ORGANIZATION OF COUNCIL**

The Borough of Tinton Falls, since July 1, 1985, has operated under the Mayor – Council form of government pursuant to the Faulkner Act, Chapter 69A of Title 40 of the New Jersey Statutes.

The Mayor is the Chief Executive Officer of the Borough who is elected for a four year term. The Borough Business Administrator reports to, and may act in the absence of, the Mayor.

The Mayor does not preside over the Council or vote on the Council issues. The Mayor is not required to attend the Council’s meetings. The Mayor may vote only in the case of a tie on the questions of filling a Council vacancy.

The Mayor does have veto power over Ordinances adopted by the Borough Council but it can be overridden by a vote of 2/3 of the full membership of Council.

The Borough Council is the legislative body. There are five members elected at large for staggered four-year terms.

The Council's powers consist of adopting all Ordinances; reviewing, revising and adopting the budget; making appropriations; levying taxes; authorizing bond issues; fixing certain salaries; and establishing general municipal policy.

The Council has the authority to initiate hearings for the purpose of gathering information for Ordinance making, airing public problems and supervising the spending of its appropriations.

#### **ORDER OF BUSINESS**

Copies of the agenda for each meeting are available in front of the dais. Copies of Ordinances which will have public hearings are also available for the public in front of the dais. Agendas are prepared by the Borough Clerk and are posted on the bulletin board at the Municipal Center 48 hours prior to the meeting. A copy of the Agenda may also be viewed on the Borough’s Website: [www.tintonfalls.com](http://www.tintonfalls.com) at least 48 hours prior to the meeting.

Meetings are held in the Municipal Center, 556 Tinton Avenue, Tinton Falls unless otherwise specified. Regular Meetings are held on the first and third Tuesdays with workshop meetings following. All meetings begin at 7:30 P.M. Special meetings may be scheduled as needed and posted in accordance with the requirements of the Open Public Meetings Act.

## REGULAR MEETING PROCEDURES

1. The Borough Council will take action on only those items listed on the agenda.
2. The Council President is the chairperson for the meeting. The Deputy President of the Council assumes the chair in the absence of the Council President.
3. Items listed on the agenda in which the public may participate are public hearings and public discussion or as otherwise designated by the agenda.
4. Manner of addressing Council: Upon recognition by the Council President, the person shall proceed to the front and give his/her name and address in an audible tone of voice for the record. Unless further time is granted by the Council President, he/she shall limit his/her statement to three (3) minutes. Statements shall be addressed to the Council as a body and not to any one member thereof. No person, other than the Council President and the person having the floor, shall be permitted to enter into any discussion, without recognition by the chair. Members of the Council shall not direct any question to a speaker addressing the Council except through the Council President.
5. Written public comments may be emailed to the Clerk at: [boroughclerksoffice@tintonfalls.com](mailto:boroughclerksoffice@tintonfalls.com) or via regular mail to the attention of the Borough Clerk at 556 Tinton Avenue, Tinton Falls, NJ 07724. Written public comments may not be submitted via any other form of electronic communication and must include the individual's name, full address and contact information (telephone number and/or email address). If the information is incomplete and the Borough is unable to verify the individual's identity, the written comment will not be read into the record. Written public comments must be received by the Borough Clerk by 9:00 a.m. on the day of the meeting in order to be included in the meeting. Any written comments received after 9:00 a.m. on the day of the meeting will not be read into the record or become part of the meeting record.

## WORKSHOP MEETING PROCEDURES

When the Borough Council conducts a workshop meeting, no formal action may be taken. There is no public participation unless so noted on the agenda.

## CLOSED SESSION MEETINGS

Closed Sessions (Executive Sessions) may begin at 6:30 P.M.

During closed sessions, only the following may be discussed:

1. Any matter which by express provisions of Federal Laws, State Statutes or Rules of Court shall be rendered confidential.
2. Any matter in which the release of information would impair a right to receive funds from the United States.
3. Any material the disclosure of which constitutes an invasion of individual privacy as defined in the Open Public Meetings Act.
4. Any collective bargaining agreement, including the negotiations of terms and conditions thereof, with employees or representatives of employees of the Borough of Tinton Falls.
5. Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
6. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection and any investigation of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations in which the Borough may become a part and any matters falling within the attorney-client privilege to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer.
8. Any matter involving employment evaluation of the performance of, promotion or disciplining of any current or prospective public employee or officer, unless all of the individual employees or appointees whose rights could be adversely affected request, in writing, that such matter or matters may be discussed at a public meeting.
9. Any deliberation after a public hearing that may result in the imposition of a specific civic penalty or the suspension or loss of a license or permit.

### **PERSONAL AND SLANDEROUS REMARKS**

***ANY PERSON MAKING PERSONAL, IMPERTINENT OR SLANDEROUS REMARKS OR WHO SHALL BECOME BOISTEROUS WHILE ADDRESSING THE COUNCIL SHALL BE FORTHWITH, BY THE COUNCIL PRESIDENT, BARRED FROM FURTHER DISCUSSION BEFORE THE COUNCIL, UNLESS PERMISSION TO CONTINUE IS GRANTED BY A MAJORITY OF THE COUNCIL.***