

APPLICATION OF APPEAL TO ZONING BOARD OF ADJUSTMENT

NAME OF APPLICANT _____

ADDRESS _____ TOWN _____

ZIP _____ PHONE (HOME) _____ (CELL) _____

ADDRESS OF SUBJECT PROPERTY _____

(Located approximately ____ feet from intersection of _____ & _____)

BLOCK _____ LOT(S) _____ ZONE DISTRICT _____

FOR OFFICE USE ONLY		
APPLICATION # _____	DATE SUBMITTED _____	
RECEIVED BY _____		
COMPLETE _____	INCOMPLETE _____	RESUBMITTED _____
HEARING DATE _____		DECISION _____
DECISION DATE _____		RESOLUTION _____

APPEAL _____ INTERPRETATION _____ BULK VARIANCE _____
USE VARIANCE _____ SITE PLAN APPROVAL _____ OTHER _____

The required submission for all applications is fifteen (15) copies of completed application from together with any supporting information and fifteen (15) copies of survey or plan.

TAKE NOTE: If the Board determines that it may require a review of this application by one or more of it's professional staff, I agree to pay the cost of such a review upon notification of professional fee. I understand that the professional fees are in addition to any application fees submitted.

If the application is for a USE VARIANCE and the applicant is requesting a waiver of site plan or is bifurcating the application, kindly indicate the request in writing under separate cover.

SIGNATURE OF APPLICANT OR AGENT

PRINT NAME/TITLE

DATE

LOT DIMENSIONS – EXISTING

FRONTAGE _____

DEPTH _____

AREA _____

LOT DIMENSIONS – REQUIRED

FRONTAGE _____

DEPTH _____

AREA _____

LOCATION OF BUILDING OR STRUCTURE PROPOSED**MINIMUM DISTANCE TO:**

FRONT LOT LINE _____

SIDE LOT LINES _____

REAR LOT LINE _____

ZONING REQUIREMENTS

FRONT LOT LINE _____

SIDE LOT LINES _____

REAR LOT LINE _____

SIZE OF EXISTING BUILDING ON PROPERTY

WIDTH _____ DEPTH _____ HEIGHT _____

SQUARE FOOTAGE OF EXISTING BUILDING _____ Sq. Ft.

SQUARE FOOTAGE OF PROPOSED BUILDING _____ Sq. Ft.

TOTAL SQUARE FOOTAGE AFTER CONSTRUCTION _____ Sq. Ft.

BUILDING COVERAGE

PERMITTED _____ %

EXISTING _____ %

PROPOSED _____ %

LOT COVERAGE

PERMITTED _____ %

EXISTING _____ %

PROPOSED _____ %

EXISTING USE OF PROPERTY _____**PROPOSED USE OF PROPERTY** _____**IS PROPERTY FENCED?** YES _____ NO _____ TYPE _____**LOCATION OF FENCE** _____**DISTANCE TO NEAREST FIRE HYDRANT** _____ Ft.

**INDICATE THE DISTANCE FROM YOUR PROPERTY LINE TO THE NEAREST
DWELLING/BUILDING:**

NORTH _____ **SOUTH** _____ **EAST** _____ **WEST** _____

**INDICATE IF THERE IS ANY TREES, SHRUBS OR OTHER PLANTINGS ON YOUR LOT AT THE
PROPERTY LINES:**

NORTH	YES _____	NO _____
SOUTH	YES _____	NO _____
EAST	YES _____	NO _____
WEST	YES _____	NO _____

	<u>YES</u>	<u>NO</u>
ARE TAXES PAID THROUGH DATE?	_____	_____
IS THE APPLICATION FOR A NEW BUILDING/UNDEVELOPED LOT?	_____	_____
IS THE APPLICATION FOR ADDITIONAL BUILDINGS OR IMPROVEMENTS TO A LOT WITH EXISTING BUILDINGS, STRUCTURES OR IMPROVEMENTS?	_____	_____
ARE THERE DEED RESTRICTIONS, COVENANTS OR EASEMENTS AFFECTING THIS PROPERTY?	_____	_____
HAS THERE BEEN A PREVIOUS APPLICATION FOR VARIANCE RELIEF ON THIS PROPERTY? IF YES, STATE DISPOSITION: APPROVED _____ DENIED _____	_____	_____
IS THERE A PREVIOUSLY APPROVED SITE PLAN FOR THIS PROPERTY? (If Yes, Attach Resolution)	_____	_____
DOES APPLICANT HAVE INTEREST IN ANY LANDS WITHIN 1000 YARDS OF THIS PROPERTY?	_____	_____
ARE THESE LOTS CONTIGUOUS? IF YES, PLEASE EXPLAIN:	_____	_____

THE PROPOSED BUILDING, STRUCTURE, IMPROVEMENT OR USE THEREOF IS CONTRARY TO SECTION _____ OF THE DEVELOPMENT REGULATIONS OF THE BOROUGH OF TINTON FALLS IN THE FOLLOWING PARTICULARS:

THE REASONS FOR THIS REQUEST AND THE GROUNDS URGED FOR THE RELIEF REQUESTED ARE AS FOLLOWS:

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS MADE BY ME AND THE INFORMATION CONTAINED IN THE PAPERS SUBMITTED IN CONNECTION WITH THIS APPLICATION ARE TRUE. I AM AWARE THAT IF ANY OF THE FOREGOING STATEMENTS ARE WILLFULLY FALSE, I AM SUBJECT TO PUNISHMENT:

SIGNATURE OF APPLICANT

DATE

STATEMENT OF LANDOWNER WHERE APPLICANT IS NOT LANDOWNER

I, _____ THE OWNER OF BLOCK _____ LOT(S) _____ HEREBY ACKNOWLEDGE THAT THE APPLICATION OF _____ IS MADE WITH MY COMPLETE UNDERSTANDING AND PERMISSION.

NAME _____ ADDRESS _____

TOWN _____ ZIP _____ PHONE _____

SIGNATURE OF LANDOWNER _____

(SIGNATURE TO BE NOTARIZED)

Schedule D
BOROUGH OF TINTON FALLS
LAND DEVELOPMENT APPLICATION CHECKLIST

Name of Application _____

Application No. _____

Block _____ Lot _____

Date Filed _____

An application shall not be considered complete until all the materials and information specified below have been submitted, unless upon receipt of a written waiver request from the applicant, a specified requirement is waived by the municipal agency. The waiver request shall be granted or denied within 45 days of receipt of said request. In an item is considered by the applicant to be "Not Applicable", a waiver request should be made.

Item Number	GDP	Minor		Major				Variance			Item Description	Applicant Mark	Status	Borough Mark	Comments			
		Subdivision	Site Plan	Prelim		Final		40:55D-70										
				Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)	(c)	(d)								
1	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Calculation of the application fee and the review escrow	Complies	
																	Waiver	
2	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Individual checks made out to Tinton Falls Borough in the amount calculated for the application fee, and the review escrow.	Complies	
																	Waiver	
3	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	A completed Checklist (latest revision) with written explanations for all requested completeness waivers.	Complies	
																	Waiver	
4	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Completed Tinton Falls Borough application forms.	Complies	
																	Waiver	
5	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Completed Escrow Agreement signed by owner and applicant.	Complies	
																	Waiver	
6	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Ownership Disclosure Affidavit	Complies	
																	Waiver	
7	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Contribution statement pursuant to Borough ordinance NO. 05-1153	Complies	
																	Waiver	
8	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Tax Collector Certification from the Tinton Falls Borough Tax Collector that all taxes and assessments on the property are paid in full.	Complies	
																	Waiver	
9	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Certified list of property owners within 200' of the property as prepared by the Tinton Falls Borough Tax Assessor.	Complies	
																	Waiver	
10	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Completed Monmouth County Planning Board application. Copy of a check made payable to "Monmouth County".	Complies	
																	Waiver	
11	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Completed Freehold Soil Conservation District (FSCD) application. Copy of a check made payable to "FSCD".	Complies	
																	Waiver	
12	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	Completed Monmouth County Health Department application. Copy of a check made payable to "Monmouth County".	Complies	
																	Waiver	

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		Subdivision	Site Plan	Prelim		Final		40:55D-70							
				Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)	(c)	(d)					
13	●	●	●	●	●	●	●	●	●	●	Copies of all easements, covenants and deed restrictions including metes and bounds descriptions, on or affecting the property in question.	Complies			
											Waiver				
14	●	●	●	●	●	●	●		●	●	Twenty (20) copies of a current Property Survey not more than three years old prepared by a New Jersey Licensed Land Surveyor. (5 copies full size, 15 copies half size)	Complies			
											Waiver				
15	●	●	●	●	●	●	●		●	●	Twenty (20) black or blue line prints prepared by a New Jersey Licensed Engineer or a Licensed Land Surveyor. Each sheet must be signed and sealed by the appropriate professional. (5 copies full size, 15 copies half sized)	Complies			
											Waiver				
16	●	●	●	●	●	●	●			●	An electronic PDF copy of the full plan set, including surveys or architectural plans.	Complies			
											Waiver				
17		●	●	●	●	●	●				Public utility "will serve" letters.	Complies			
											Waiver				
18	●			●	●	●	●				Fifteen (15) copies of a Traffic Impact Assessment.	Complies			
											Waiver				
19	●			●	●	●	●				Fifteen (15) copies of an Environmental Impact Assessment.	Complies			
											Waiver				
20		●		●	●						Two (2) copies of the Stormwater Management Report in accordance with NJAC 7:8, including pre- and post-development calculations and drainage area maps. Eleven (11) more copies to be submitted upon determination of completeness.	Complies			
											Waiver				
21		●	●	●		●					Certification from the Tinton Falls Borough Tax Assessor approving the block and lot designations.	Complies			
											Waiver				
22				●							Certification from the Borough of Tinton Falls approving the road names and subdivision name.	Complies			
											Waiver				
23			●		●					●	An affirmative statement in writing indication how all applicable conditional use standards are met.	Complies			
											Waiver				
24				●							A conceptual development plan of the property in accordance with the "conventional lot" requirements of the Borough Land Use Ordinance (yield plan)	Complies			
											Waiver				
25						●	●				An engineer's estimate of all the improvements identified on the approved preliminary plan, which remain to be completed at the time of final plat.	Complies			
											Waiver				

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		Subdivision	Site Plan	Prelim		Final		40:55D-70							
				Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)	(c)	(d)					
26						●	●				An engineer's estimate of all the improvements identified on the approved preliminary plan, whether completed or remaining to be completed.		Complies		
												Waiver			
27						●	●				Deed descriptions including metes and bounds for all easements, buggers and right of way dedications, as identified on the approved preliminary plan.		Complies		
28	A site plan/use variance application for any manufacturing or industrial use shall be accompanied by the following:														
a			●		●						A description of any proposed machinery operation, products, by-products and processes to be contained on the site, including a description of raw materials from which products are to be manufactured.		Complies		
												Waiver			
b			●		●						A statement containing estimates of daily water consumption, volume and nature of sewage, waste and water to be disposed of, descriptions of water supply and sewage treatment facilities.		Complies		
												Waiver			
c					●						A statement on the anticipated number of shifts and number of employees per shift.		Complies		
												Waiver			
29						●					As-built drawing depicting all the proposed site improvements approved during the preliminary site plan application and any deviations noted in the actual constructed improvements.		Complies		
												Waiver			
30								●	●	●	Photograph(s) of the subject premises that may prove useful in helping the Board make a more informed decision on the application.		Complies		
												Waiver			

Plans shall show or include the following:

31	●	●	●	●	●	●	●	●	●	●	Map scale not less than 1 inch = 100 feet showing the entire tract on one sheet not exceeding 24" x 36".		Complies		
													Waiver		
32	●	●	●	●	●	●	●	●	●	●	A Key Map showing the entire site, the surrounding area (at least 1,000 feet from the property) and any and all zone district boundary lines in the surrounding area.		Complies		
													Waiver		
33	●	●	●	●	●	●	●	●	●	●	Site or Subdivision name.		Complies		
													Waiver		
34	●	●	●	●	●	●	●	●	●	●	Scale and references meridian. The reference source (i.e. deed, filed map, etc.) of the meridian shall be identified.		Complies		
													Waiver		
35	●	●	●	●	●	●	●	●	●	●	Name, address, and phone number of the professional responsible for preparing the plans.		Complies		
													Waiver		

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		Subdivision	Site Plan	Prelim		Final		40:55D-70							
				Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)	(c)	(d)					
36	●	●	●	●	●	●	●	●	●	Name address, and phone number of the Owner of the property, including a notarized signature block for the Owner.	Complies				
											Waiver				
37	●	●	●	●	●	●	●	●	●	Name, address, and phone number of the Applicant, including a notarized signature block for the Applicant.	Complies				
											Waiver				
38	●	●	●	●	●	●	●		●	Date of the plans and revision block identifying any and all revisions.	Complies				
											Waiver				
39	●	●	●	●	●	●	●		●	Approval signature block for Board Chairman, Secretary and Borough Engineer.	Complies				
											Waiver				
40	●	●	●	●	●	●	●		●	The name and address of the owner and the block and lot designation of any and all property located within 200 feet of the tract.	Complies				
											Waiver				
41	●	●	●	●	●	●	●		●	The tax map sheet. The block and lot numbers of the subject property and any and all properties within 200 feet of the tract,	Complies				
											Waiver				
42	●	●	●	●	●	●	●		●	All existing streets, roads, watercourses and water bodies on the property and within 500 feet of the property.	Complies				
											Waiver				
43	●	●	●	●	●	●	●		●	Lot line dimensions, including metes and bounds. Original boundary survey used to prepare the plan should be provided with the application.	Complies				
											Waiver				
44	●	●	●	●	●	●	●		●	Location and use of all existing structures on the property, and within 100 feet of the tract. Property lines of adjacent properties shall be shown.	Complies				
											Waiver				
45	●	●	●	●	●	●	●		●	Location of all proposed streets, property lines, lot lines and areas. All lot areas to be shown in acres and square feet. The area within the maximum depth of measurement should be identified if different from entire area.	Complies				
											Waiver				
46	●	●	●	●	●	●	●		●	Dimensional ties from existing structures to property lines. Ties from proposed structures to property lines for site plans. A minimum of two ties per structure.	Complies				
											Waiver				
47	●	●	●	●	●	●	●		●	Building envelope of each proposed lot as defined by the minimum yard setbacks required by the zoning ordinance.	Complies				
											Waiver				
48	●	●	●	●	●	●	●		●	Schedule of applicable zoning regulations.	Complies				
											Waiver				
49	●	●	●	●	●	●	●		●	Existing wells and septic system on the property and within 100 feet of the property.	Complies				
											Waiver				

[illegible]

Item Number	GDP	Minor		Major				Variance			Item Description	Applicant Mark	Status	Borough Mark	Comments
		Subdivision	Site Plan	Prelim		Final		40:55D-70							
				Subdivision	Site Plan	Subdivision	Site Plan	(a) & (b)	(c)	(d)					
66	●				●		●				Location and treatment of proposed entrances and gates to public rights of way, including use of signals, channelization and all other traffic alterations.	Complies			
												Waiver			
67	●		●		●		●			●	Use of existing and proposed buildings by floor area. Floor area and ground area of existing and proposed buildings in square feet.	Complies			
												Waiver			
68			●		●		●			●	Parking requirement calculations and the location of the parking area. The actual spaces should be designated for existing parking areas. Show dimensions from parking spaces to the property lines, street and structures.	Complies			
												Waiver			
69			●		●		●				Elevations at the corners of all proposed buildings, paved areas and property corners, if new buildings or paved areas are proposed.	Complies			
												Waiver			
70			●		●		●				Location of any solid waste and recyclable storage facilities.	Complies			
												Waiver			
71			●		●					●	Preliminary architectural plans for proposed buildings or structures, including floor plans and elevations.	Complies			
												Waiver			
72	●		●			●					All certifications and signature lines in accordance with the Map Filing Law.	Complies			
												Waiver			
73	●		●			●					Location and description of all monuments, whether found or to be set in accordance with the Map Filing Law.	Complies			
												Waiver			
74	●		●			●					The tract boundary lines, right of way lines and easement areas shall be defined with accurate dimensions including bearing and distances, curve data including central angle, radius, arc and accurate dimensions to the actual street intersections.	Complies			
												Waiver			
75						●					A certification from the applicant's engineer stating that the final plat conforms to the preliminary plat as submitted and approved.	Complies			
												Waiver			
76	●					●					The entire tract on one sheet at the same scale as the Tax Map sheet it appears on.	Complies			
												Waiver			

Revised 5/16/2019

Application Incomplete pending the Board's determination regarding the following written waiver requests:

By: _____

Date: _____

Application Incomplete with the following information to be submitted or written waiver requests provided:

By: _____

Date: _____

<p align="center">Schedule F – Borough of Tinton Falls Planning and Zoning Board Fee Schedule</p>
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(Section 40-7)

APPLICATION TYPE	ADMINISTRATIVE FEE	ESCROW/PROFESSIONAL FEE
Informal Hearing/Concept Plan Review		
Minor Subdivision	\$250	\$750
All Others	\$250	\$1,500
Appeals & Interpretations	\$300 plus any other costs incurred by Board during review process	\$1,500
Certificate of Non-Conforming Use		
From the Administrative Officer	\$50	N.F.
From the Zoning Board of Adjustment	\$250	\$350 per review required by the Borough agency of legal, engineering, planning, etc.
Capital Review	\$150	\$350 per review required by the Borough agency of legal, engineering, planning, etc.
Architectural Review		
Residential	\$150	\$350 per review required by the Borough agency of legal, engineering, planning, etc.
Non-residential	\$300	
Subdivision		
Minor	\$500	\$3,500
Preliminary	\$500 + \$50 per lot	\$4,000 + \$115 per lot
Final	\$250 + \$50 per lot	\$2,500 + \$75 per lot
Site Plan		
Minor	\$500	\$3,500
Residential Preliminary	\$500 + \$50 per dwelling unit	\$1,000 per acre of disturbance (Minimum \$5,000)
Final	50% of Preliminary Fee	N.F.
Non-residential Preliminary	\$1,000 + \$50 per acre of disturbance + \$0.05 per SF of proposed building area	\$100 per 1,000 SF of disturbance (Minimum \$5,000)
Final	50% of Preliminary Fee	N.F.
Conditional Use	\$300 plus fees as designated under site plan	\$2,000
Waiver (Submittal Requirement or Design Waiver)	N.F.	\$500
Bulk "C" Variance	\$300 for 1 + \$50 for each additional variance	\$750 for single-family residential \$1,000 for all other residential & non-residential
Use "D" Variance		
Single Family	\$300	\$1,500
All other Residential & Non-residential	\$600 plus fees as designated under Site Plan	\$4,500
General Development Plan		
Initial Submission	\$500	\$100 per 1,000 SF of disturbance (Minimum \$5,000)

Administrative Change Determined to be Minor by Borough Engineer	\$150	\$350
Plan Amendment	\$250	\$100 per 1,000 SF of disturbance (Minimum \$5,000)
Timing Schedule Amendment	\$250	\$350 per review required by the Borough agency of legal, engineering, planning, etc.
Amendment of Approvals		
Administrative change, determined by Borough Engineer to be minor	\$150	\$750
Amendment of preliminary or final plat or site plan previously approved, determined to be minor by Borough Engineer or Agency	\$250	\$750 per review required by the Borough agency of legal, engineering, planning, etc.
Amendment of preliminary or final plat or site plan previously approved, determined to be substantial by Borough Engineer or Agency	Full fees as required by this section	75% of the full fees as required by this section
Application for extension of time of site plan or subdivision approval pursuant to MLUL	\$500 plus any other costs incurred by the Board during review process	\$350 per review required by the Borough agency of legal, engineering, planning, etc.
Application for signs requiring Board approval	\$150 plus any other costs incurred by the Board during review process	\$750
Tax Map Revision Fee		
Single Family Lots	1-2 lots 3-10 lots 11-25 lots 26-100 lots 101 lots plus	\$200 \$500 \$1,000 \$2,000 \$2,500
Condominiums and/or Singly Family New Sheet (Up to 200 Units)		\$2,500 per sheet
Condominiums only New Sheet (Over 200 Units)		\$3,500 per sheet
Commercial		
Revision to Existing Sheet		\$250
New Tax Map Sheet		\$1,500
G.I.S. Fees		
Zoning Board Variance, non-development application	\$13 per variance	N.F.
Planning or Zoning Board,		N.F.

development application	\$56 per application plus \$13 per variance	
Publication Fee		
Single Family	\$20 per decision rendered	N. F.
All other Residential & Non-residential	\$30 per decision rendered	N. F.
Certified List of Property Owners	\$10 or \$0.25 per name, whichever is greater	N. F.
Special Meetings	\$1,750 per special meeting	N. F.
Tree Removal	\$150 (no fee with subdivision or site plan approval)	N. F.
Fire Prevention (Site Plan or Major Subdivision)	\$100	N. F.
Zoning Permit		
Residential New Home	\$125	N. F.
Grading New Home	\$125	N. F.
Revised Grading New Home	\$75	N. F.
Residential Property Addition	\$75	N. F.
Non-residential New Building Use	\$350	N. F.
Site Plan	\$500	N. F.
Non-residential Minor Addition	\$100	N. F.
Pool Grading	\$100	N. F.
CCO	\$75	N. F.
Sign (commercial)	\$50 per sign	N. F.

Adopted per Ordinance No. 2017-1422 on December 19, 2017

Please Note: Administrative Fees and Escrow Fees must be posted as two separate checks
(made payable to The Borough of Tinton Falls)

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-				-	
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Tinton Falls Zoning Board of Adjustment
556 Tinton Avenue
Tinton Falls, NJ 07724
732.542.3400 x215



OWNERSHIP DISCLOSURE AFFIDAVIT

Complete the Following Information and
Check the Box(es) Below Which Is/Are Applicable.

Applicant Name _____

Application Number _____

Block _____ Lot(s) _____

**The owner and/or applicant are under a continuing obligation to update this
Affidavit immediately upon change of ownership or ownership interest.**

Attach additional page(s) as necessary to fully comply.

☐ **Individual(s)** ☐ **Sole Proprietorship**

Name(s) _____

Address(es) _____

STOP.

No further information is required.
Sign and notarize the next page.

If any or all of the following boxes are checked, **continue and complete the Statement
on the next page.**

☐ **Partnership** ☐ **Corporation** ☐ **Other**

Pursuant to N.J.S.A. 40:55D-48.1, the names and addresses of all persons owning ten percent (10%) or more of the stock in a corporate applicant or ten percent (10%) or more interest in any partnership applicant must be disclosed.

In accordance with N.J.S.A. 40:55D-48.2, that disclosure requirement applies to any corporation or partnership which owns more than ten percent (10%) interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the ten percent (10%) ownership criterion have been disclosed.

Name _____
 Address _____

 Interest _____

Name _____
 Address _____

 Interest _____

Name _____
 Address _____

 Interest _____

Name _____
 Address _____

 Interest _____

Name _____
 Address _____

 Interest _____

Name _____
 Address _____

 Interest _____

 Signature

 Print Name

 Title

STATE OF NEW JERSEY, COUNTY OF _____

SS:

Sworn and subscribed to before me on this ____ day of _____, 20__.

 (Notary Public)

(Seal)

Tinton Falls Zoning Board of Adjustment
556 Tinton Avenue
Tinton Falls, NJ 07724
732.542.3400 x215



CONTRIBUTION STATEMENT
BOROUGH OF TINTON FALLS, MONMOUTH COUNTY, NEW JERSEY
PURSUANT TO BOROUGH ORDINANCE NO. 05-1153

The undersigned, being a duly authorized representative and/or individual authorized to execute this sworn statement on behalf of the below-named individual or entity under the penalty of perjury, affirms that:

1. I have read and understand the provisions contained in Tinton Falls Ordinance No. 05-1153, codified as Borough Ordinance Section 40-20.1 and 40.21 regarding the disclosures required of Applicants, Property Owners, Developers and/or Professionals who apply for or provide testimony, plans or reports in support of any application for variance and/or waiver requested of the Board and who have an enforceable proprietary interest in the property or development which is the subject of the application or whose fee in whole or part is contingent upon the outcome of the application.
2. I am an (*circle appropriate*) Applicant, Property Owner, Developer or Professional as defined under that Ordinance and affirmatively state that I or the entity for which execute this Certification has not violated any of the terms of that Ordinance prohibiting a contribution that is defined in the Ordinance to or on behalf of any candidate, candidate committee, joint candidate committee, political committee, continuing political committee or political party committee or made any pledge, promise or other commitment of assumption of liability to make such transfer in violation of the limits on contributions as noted therein.
3. In addition, I understand that during the pendency of the application process before the Board, I will continue to comply with the prohibitions contained in this Ordinance and shall amend this Contribution Disclosure Statement to include continuing disclosure of all contributions within the scope of the disclosure requirements set forth in the Ordinance.
- 4 I have read the penalty provisions contained in Section 40.21 and understand and agree to abide by the terms and conditions of said Ordinance for the periods contained therein

WITNESS OR SECRETARY

PROPERTY OWNER/APPLICANT/PROFESSIONAL

ATTEST:

Sworn to and subscribed to
before me, a Notary Public
of the State of New Jersey, this

_____ day of _____ 20____

AUTHORIZED REPRESENTATIVE

NOTICE OF VARIANCE APPLICATION

TO WHOM IT MAY CONCERN:

PLEASE TAKE NOTICE that _____,
the undersigned, has/have appealed to the Zoning Board of Adjustment for a "C"
or "D" variance approval.

The applicant does hereby propose to _____ (Give detailed information)

which is contrary to Section 40: _____ of the Borough's Land Use Ordinance,
and, in addition, any and all other variances that may be deemed necessary on
premises located at

_____ and also known as Block _____ Lot _____ on the
Tax Map of the Borough of Tinton Falls.

Any person or persons affected by this application may have an opportunity to be
heard at the Zoning Board of Adjustment meeting to be held on Thursday evening,
_____ 200__ at 7:30 p.m. at the Municipal Building,
556 Tinton Avenue, Tinton Falls, New Jersey.

A copy of the application has been filed in the Office of the Secretary of the Board
of Adjustment and may be inspected by the public between the hours of 9:00 a.m.
and 4:00 p.m. at the Municipal Building, 556 Tinton Avenue, Tinton Falls, New
Jersey.

Signature of Applicant or Agent

***Note: This notice must be PERSONALLY SERVED or sent by CERTIFIED MAIL at
least TEN DAYS prior to the date of the hearing and Proof of Service given to the
Secretary of the Board of Adjustment AT LEAST TWO DAYS PRIOR to the hearing.***

AFFIDAVIT OF SERVICE

**ZONING BOARD OF ADJUSTMENT
BOROUGH OF TINTON FALLS**

(This affidavit must be presented and verified by the Secretary of the Board of Adjustment at least two (2) days prior to the date of the hearing or the case will not be heard.)

**I, _____, of full age, deposes
and says:**

That at the date hereinafter stated, a notice of which the attached is a true copy was served upon the attached list of individuals who are all owners of the property within and without the Borough of Tinton Falls and within two hundred feet (200') of the property designated on the Tax Map of the Borough of Tinton Falls as:

Block _____ Lot _____

In addition to service by certified mail, I also served the following property owners personally by hand delivering a copy of the attached notice to the address as listed on the attached list of property owners, which individuals were served on _____, 20__ .

Signature of Property Owner _____

**Sworn to and subscribed before me
This _____ day of _____, 20__**

Signature of Notary Public _____

INSTRUCTIONS FOR VARIANCE APPLICATIONS BEFORE THE TINTON FALLS ZONING BOARD OF ADJUSTMENT

Obtain forms from the Zoning Board Secretary or download from Borough website www.tintonfalls.com

Request a 200 Foot Property Search by visiting or writing the Zoning Board and paying \$10.00. Checks should be made payable to the "Borough of Tinton Falls". The names and addresses of property owners in adjoining municipalities may be obtained from the designated official in that municipality.

Complete the application form and submit same along with a copy of set of plans (if applicable) and survey, all drawn to scale and containing all measurements and locations of buildings and/or additions with the dimensions and location shown on the survey. At this time, applicant must also submit a check for all the necessary fees as deemed necessary by the Secretary, made payable to the "Borough of Tinton Falls. If the plot plan or survey is prepared by other than a licensed surveyor, engineer or architect, the applicant must furnish the Board with an affidavit stating that the information is correct.

If subdivision, site plan or conditional use approval is also sought, the applicant shall submit a Development Application which shall include all information required by the Development Regulations Ordinance.

The Board Secretary shall inspect the necessary paperwork and monies paid and, if the Board Secretary finds them to be in order, the Board Secretary shall provide the applicant with a date that the public hearing shall be scheduled.

COMPLETE THE NOTICE OF HEARING

The Notice of Hearing must state the specific relief requested and include a list of all variances. It must also include the date, time and place of the hearing. (This form known as the ***legal notice*** is part of the application package. It starts off by reading "To Whom it May Concern...")

A Notice of Hearing MUST BE GIVEN either by certified mail or in person NO LESS THAN TEN (10) DAYS (not including counting the date of the hearing) PRIOR TO THE ASSIGNED HEARING DATE to the persons/entities or utilities as indicated on the 200 foot property search list.

NOTICE OF HEARING SHALL BE GIVEN BY:

Serving a copy of the Notice of Hearing on the property owner or his agent in charge
(Have him/her sign and date the 200 foot property list)

OR

Mailing a copy of the Notice of Hearing by certified mail to the property owner at his/her
address listed on the 200 foot property list

A copy of the Notice of Hearing must also be published one time in the
Asbury Park Press AT LEAST TEN (10) DAYS PRIOR TO THE HEARING DATE

AT LEAST TWO DAYS PRIOR TO THE HEARING DATE
the applicant shall submit to the Zoning Board Secretary an Affidavit of Publication (sent
to him/her by the Asbury Park Press) and an **notarized** Affidavit of Proof of Service
(included in the application package)

**** A Notary Public is available at Borough Hall.**

All requests for adjournments must be made in writing to the Board Secretary at least
TWO (2) DAYS prior to the assigned hearing date.

The applicant or his/her attorney must attend the hearing.

Corporations must be represented by an attorney.

Should you have any questions, please call the Board Secretary at
(732) 542 – 3400 Extension 215.